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Security Information

*MH*

DIARY  
Special Asst. (Admin.) to DD/I

Wednesday, 8 April 1953

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1. Held a meeting with representatives of the Intelligence Offices in conjunction with [REDACTED] of General Services, to discuss the Records Management Program and to request the nomination of an individual in each of the Offices to serve full time as Area Records ~~Control~~ Officer and to attend the Records Management Training course beginning 14 April.

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2. Approved and referred to the Comptroller the O/RR request for expenditure of \$2310 in IV funds to finance the travel of [REDACTED] to Washington for informal discussions.

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3. Attended a meeting called by [REDACTED] I&S, to discuss drafting of a regulation to establish policy and procedure for the sterilization of headquarters regulations for field issuance. [REDACTED] indicated, in further discussion, of the security rules to govern the liaison activities in O/RR of [REDACTED] that they would now "go along" with issuing a pass to [REDACTED] permitting access to the unrestricted areas of M Building similar to that which has been available to [REDACTED]. It was agreed that I would have [REDACTED] O/RR, prepare a revised statement of our minimum requirements concerning [REDACTED] based on our recent discussions, for reconsideration by I&S.

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4. Secured [REDACTED] from O/NE and referred after approval by Mr. Amory, a special justification to the Supergrade Review Board for the promotion of [REDACTED] from GS-15 to GS-17 (Member of the Board of National Estimates).

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